

REQUIREMENTS FOR SPECIAL CASES

WIDOWHOOD (REVERSION TO MAIDEN SURNAME AFTER DEATH OF HUSBAND)

1. **Personal Appearance**
2. Accomplished **Passport Application form**
3. **Current passport** – original *plus* photocopy of data page, amendment page (only if there is an amendment), inside-back page, and page where valid visa (if available) appears
4. **Death Certificate** of husband – original *plus* 1 photocopy
 - If the husband died in the Philippines: the Death Certificate must be issued on NSO security paper and authenticated by the Department of Foreign Affairs (DFA)
 - If the husband died in Germany: Submit international Death Registry Certificate (*Auszug aus dem Sterbeeintrag - Formule C*)
 - If the husband died in some other country: the Death Certificate must be authenticated by the Philippine Embassy/Consulate that has jurisdiction over the place where the husband died
5. **Birth certificate** of the widow issued on NSO security paper (to prove maiden middle name and surname) – *plus* 1 photocopy
(Note: If the widow was born abroad, “birth certificate” refers to the Report Birth filed abroad)
6. **Passport fee** EUR 54,00 in cash
7. **Self-addressed return envelope** (size: 250x176 mm or ‘B5’), with sufficient postage stamps for registered mail.
8. For applicants who wish to be issued a Certificate of Identity and Registration (CIR) card – free of charge: Two ID photographs 2.5 cm x 2.5 cm in size.

GUIDELINES ON DRESS/ATTIRE

- Applicants must be in decent attire, preferably with collar. (Not allowed: T-shirts, dresses with plunging necklines, sleeveless garments and similar clothing)
- For women, large earrings are not allowed.
- For men, earrings are absolutely not allowed.
- For both men and women, colored contact lenses, nose rings and lip rings are not allowed.