REQUIREMENTS FOR SHIPMENT OF HUMAN REMAINS/URN TO THE PHILIPPINES

A CONSULAR MORTUARY CERTIFICATE SHALL BE ISSUED UPON SUBMISSION OF THE FOLLOWING DOCUMENTARY REQUIREMENTS.

1. **Death Certificate/Registry (Sterbeurkunde or Auszug aus dem Sterbe-eintrag, in Formula C)** issued by the Local Civil Registrar (Standesamt) or similar authority showing the name, age, nationality, date of death and place of death of the deceased person

2. **Medical Report of Death (Leichenshauschein)**, stating the cause of death as certified by the attending physician

3. **Certificate of Non-Contagious Disease** issued by the proper health authority (e.g., Gesundheitsamt) stating that the deceased did not die of a contagious disease or that the remains to be shipped did not originate from a place contaminated by a contagious disease

4. **If cremated**: Notarized Certificate of Cremation (Einäscherungs-bescheinigung) issued by the crematorium stating that (a) the body was properly cremated in accordance with internationally accepted practices, (b) the ashes are in a sanitary condition for overseas shipment, consistent with existing standards, and (c) that the urn has been hermetically sealed and contains only the remains of the deceased.

   **If embalmed**: Notarized Mortuary Certificate (Bescheinigung) issued by the Mortuary/Funeral Director + Embalming Certificate (Bescheinigung der Einbalsameirung von Verstrobenen) stating that (a) the body was properly embalmed in accordance with internationally accepted practices, (b) the body is in a sanitary condition for overseas shipment, consistent with existing standards, and (c) that the coffin/casket has been hermetically sealed and contains only the remains of the deceased.

5. **Corpse Transit Permit (Liechenpass)** – Only for embalmed remains

6. **Report of Death** (Only if the deceased is a Philippine citizen) – see separately listed requirements

7. **If embalmed**: Copy of Airway Bill + flight details

   **If cremated and will be sent to RP as unaccompanied cargo**: Copy of Airway Bill + flight details

   **If cremated and will be checked-in by a person**: Copy of the flight details of the person who will bring the urn containing the ashes of the deceased + copy of the passport of person bringing the urn

8. **Copy of the passport/Personal ausweis of the deceased**

Originals of all documents must be accompanied by 3 photocopies each.
All documents in German or other foreign language must be accompanied by an English translation by a certified translator.

9. Documentation Fee

   - Fee for the issuance of the Consular Mortuary Certificate: Euro 22,50
   - Fee for issuance of the Report of Death (for deceased Filipinos): Euro 22,50
   - Additional Fee if applying for Delayed Report of Death: Euro 22,50

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**BANK DETAILS OF THE PHILIPPINE EMBASSY, BERLIN**

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APPLICATION FOR A MORTUARY CERTIFICATE
FOR THE SHIPMENT OF HUMAN REMAINS TO THE PHILIPPINES

I wish to apply for a Mortuary Certificate for the shipment to the Philippines of the:

☐ Embalmed corpse  ☐ Cremated remains (Ashes)

of: ___________________________________________ (State name of the deceased)

(Option A)

CONSIGNEE:
NAME: ___________________________________________
ADDRESS: _______________________________________
TEL. NO. IN THE PHILIPPINES: _______________________

(Option B)

CONSIGNEE: NAME OF FUNERAL PARLOR IN THE PHILIPPINES:
ADDRESS: _______________________________________
NAME OF CONTACT PERSON: _______________________
TEL. NO. IN THE PHILIPPINES: _______________________

representing:

NAME: ___________________________________________
ADDRESS: _______________________________________
TEL. NO. IN THE PHILIPPINES: _______________________

NOTE: If the applicant will not come in person to the Embassy but will be represented by a German funeral agent, please complete the following:

I hereby authorize ______________________________________ (Name of German funeral agent) to liaise with the Philippine Embassy, Berlin on my behalf, in all matters relating to the issuance of the Mortuary Certificate.

________________________
Signature of Applicant

Date: _____________________
Applicant’s Address in Germany: _______________________
Applicant’s Phone No. in Germany: _______________________

PHILIPPINE EMBASSY, BERLIN
APPLICATION FOR A MORTUARY CERTIFICATE
FOR THE SHIPMENT OF HUMAN REMAINS TO THE PHILIPPINES