

## 47(a)(2) SPECIAL NON-IMMIGRANT VISA FOR FOREIGN VOLUNTEERS

All foreign volunteer organization wishing to send volunteers to the Philippines should first register with the Philippine National Volunteer Service Coordinating Agency (PNVSCA).

Representative of the foreign volunteer organization or the host institution in the Philippines must communicate directly with PNVSCA for registration.

**Address:** Ground Floor Philippine Sugar Center Building,  
North Avenue, Diliman, Quezon City, Philippines  
**Tel. No.:** +63(02) 277-7389  
**Telefax No.:** +63(02) 927-6847  
**Email:** [info@pnvsca.gov.ph](mailto:info@pnvsca.gov.ph)  
**Website:** <http://www.pnvsca.gov.ph/>

It will be PNVSCA who will request clearance and authority to issue the 47(a)(2) special non-immigrant visa from the Department of Foreign Affairs (DFA) in Manila. Upon request of the PNVSCA, the DFA will authorize the Embassy for the issuance of the appropriate visa to the foreign volunteer.

It is only upon receipt of the said authorization from the DFA that the Embassy can accept and process the visa application of the foreign volunteer.

### REQUIREMENTS:

1. Duly accomplished FA Form No. 2
2. Recent passport size photograph, colored and with white background
3. Original machine-readable passport with a minimum validity of six (6) months beyond the intended stay in the Philippines
4. Photocopy of passport's data page
5. Return envelope preferably from DHL (Expresseeasy) or UPS (Standard)

### PLEASE CONTACT THE EMBASSY FOR FURTHER INQUIRIES:

TEL NO: +49 (30) 864 950 105

EMAIL: [visa.berlinpe@gmail.com](mailto:visa.berlinpe@gmail.com)