

# SPECIAL POWER OF ATTORNEY

## KNOW ALL MEN BY THESE PRESENTS:

That I, (*full name as reflected in the passport*) \_\_\_\_\_,  
(*citizenship*) \_\_\_\_\_, of legal age, residing at (*current address*) \_\_\_\_\_,  
and with mobile number \_\_\_\_\_ do  
name, constitute and appoint (*full name of appointee*) \_\_\_\_\_,  
(*citizenship of appointee*) \_\_\_\_\_, of legal age, and residing at (*current residence of appointee*) \_\_\_\_\_ to be my true and lawful **ATTORNEY-IN-FACT**, to do and perform the following acts:

1. Process and claim any or all of my following documents:
  - a. PSA-issued Birth Certificate;
  - b. PSA-issued Marriage Certificate;
  - c. PSA-issued Certificate of No Marriage Record (CENOMAR);
  - d. PSA-issued Advisory of Marriages (AOM); and,
  - e. Other PSA-issued document/s: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Having the aforementioned PSA-issued documents processed for authentication by the Department of Foreign Affairs (DFA) and claiming the same; and
3. Having the above authenticated document be sent to my residential address in Germany.

This Special Power of Attorney shall start to be effective on \_\_\_\_\_,  
and shall remain effective until \_\_\_\_\_ (*date*).

HEREBY GIVING AND GRANTING unto my said attorney in fact full powers and authority to do and perform all and every act requisite or necessary to carry into effect the foregoing powers, as fully to all intents and purposes as I might or could lawfully do if personally present, with full power of substitution and revocation, and hereby ratifying and confirming all that my said attorney or his substitute shall lawfully do or cause to be done by virtue hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ at the Embassy of the Philippines, Berlin, Germany.

\_\_\_\_\_  
**Signature of Principal  
over printed full name**

Signed in the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

## ACKNOWLEDGEMENT

**Embassy of the Republic of the Philippines )  
Consular Section ) S.S.  
Berlin, Germany )**

**BEFORE ME**, duly commissioned and qualified, personally appeared (*full name as reflected on passport*) \_\_\_\_\_, having exhibited to me his/her Passport No. \_\_\_\_\_ issued on (*date of issue*) \_\_\_\_\_ at (*place of issue*) \_\_\_\_\_, known to me and to me known to be the same person who executed the foregoing instrument and acknowledged to me that the same is his/her free and voluntary act and deed, together with two instrumental witnesses, on this (*date*) \_\_\_\_\_ at the Philippine Embassy , Berlin, Germany.

Service No. : \_\_\_\_\_  
Doc. No. : \_\_\_\_\_  
Book No. : \_\_\_\_\_  
Fee Paid : \_\_\_\_\_  
O.R. No. : \_\_\_\_\_

\_\_\_\_\_  
Administering Officer