

## VISA REQUIREMENTS FOR 9(A) TEMPORARY VISITORS ACCORDING TO VISA TYPE

The Philippine Embassy will **ONLY** process **COMPLETE** visa requirements. The consular officer may require **additional proof or documents** from the applicant depending on circumstances of the application. For any inquiries or clarification, please send an email to [visa@philippine-embassy.de](mailto:visa@philippine-embassy.de) or dial +49 (30) 864 950 105.

### Procedure:

- **Visa applicant** should initially **submit** to the Embassy, **via email**, scanned copy of the basic requirements, plus the corresponding additional documents depending on the visa type applied for – **for the Embassy's evaluation**.
- Once **the Embassy finds the emailed documents to be in order**, the **Visa applicant** will be duly informed and required to:
  - **Submit** the original documentary requirements to the Embassy either **by mail OR in person (with approved appointment)**.
  - **Pay** the corresponding visa **fees**:
    - For **Mailed-in applications - Embassy's bank details** will be provided to applicant so that the **bank transfer** can be made prior to mailing of documents. Copy of proof of payment must be included in the mail.
    - For **in-person submission - Cash payment** will be accepted by the Cashier at the Consular Area.

### Further information:

- Applications of **VISA REQUIRED NATIONALS** and of **THOSE APPLYING FOR MULTIPLE ENTRY VISA** will entail longer evaluation process and require prior approval from the Department of Foreign Affairs (DFA).
- Approved visa application may be released either by:
  - Mail – inclusion of a self-addressed envelope with the appropriate postage stamps upon submission of the visa requirements or
  - Personal pick up – applicants may request to be notified by the Embassy either by email or by phone when their visas are ready
- Applicants with approved visas must still comply with the entry, testing and quarantine protocols pursuant to the existing IATF resolutions.
- Applicants residing in any of the following federal states are advised to coordinate with Philippine Consulate General in Frankfurt am Main (<https://frankfurtpcg.de>):  
**HESSE, NORTH RHINE WESTPHALIA, BADEN-WÜRTTEMBERG, RHINELAND PALATINATE, SAARLAND, THURINGIA AND BAVARIA.**

<b>BASIC REQUIREMENTS</b>	
<input type="checkbox"/>	<b>1. COMPLETED APPLICATION USING THE ONLINE VISA APPLICATION SYSTEM (OVAS)</b> ( <a href="https://www.visa.gov.ph/">https://www.visa.gov.ph/</a> )
<input type="checkbox"/>	<b>2. MACHINE-READABLE PASSPORT</b> with a minimum validity of six (6) months beyond the intended stay in the Philippines and one (1) photocopy of passport's data page
<input type="checkbox"/>	<b>3. AIRLINE BOOKING OR ITINERARY OF TRAVEL</b> showing dates of arrival and departure within the allowable days in the Philippines <b>IMPORTANT: FLIGHT TICKET MAY BE FINALIZED ONLY UPON APPROVAL OF THE VISA</b>
<input type="checkbox"/>	<b>4. GERMAN IDENTIFICATION CARD (Personalausweis) or GERMAN RESIDENCE PERMIT (Aufenthaltstitel)</b> For other foreign nationals residing in Germany
<input type="checkbox"/>	<b>5. PROOF OF FULL VACCINATION FOR COVID 19</b> Printed copy of the <b>EU COVID Digital Certificate</b> (copy of vaccination QR code is not accepted)
<b>ADDITIONAL REQUIREMENTS</b>	
<b>I. 9(a-1) Visa for Business Visitors</b>	
<b>(Business Owners)</b>	
<ul style="list-style-type: none"><li>• <b>Duly Notarized Invitation Letter</b> from a Philippine government / private entity or endorsement from a chamber of commerce (recognized by the host government) in the country where the business is located. Letter must be addressed to the Head of Post containing the following details:</li><li>• <b>Proof of business operations / income</b><ul style="list-style-type: none"><li>○ Business permit / license or registration</li><li>○ Bank statement of the last three (3) months or tax payments</li></ul></li><li>• <b>Hotel accommodation or proof of lodging</b></li></ul>	

**(For Employees)**

- **Employment Certificate with remuneration** or **notarized letter of guarantee** from the company / sponsor
- **Duly Notarized invitation letter** from a Philippine government / private entity
- **Endorsement letter** from the applicant's company
- **Hotel accommodation or proof of lodging**

**II. 9(a-2) Visa for Tourism or Leisure Visitors**

- **Proof of financial capacity** (any of the following)
  - Latest bank statement
  - payroll slip (**Lohnabrechnung**) for the preceding three (3) months
  - Employment certificate with remuneration
  - Proof of business income
  - Pension statement of the preceding three (3) months (for retirees)
  - Notarized letter of guarantee from the sponsor with proof of financial capacity and identification
- **Hotel accommodation or proof of lodging**

**III. 9(a-3) Visa for Medical Treatment Visitors**

- **Acceptance letter** or **confirmation of treatment or appointment** from a Philippine medical or wellness institution
- **Proof of medical condition (with English translation)**, such as medical abstract from the sending medical or wellness institution
- **Proof of financial means** (any of the following)
  - Latest bank statement
  - payroll slip (**Lohnabrechnung**) for the preceding three (3) months or employment certificate with remuneration (for employees)
  - Pension statement for the preceding three (3) months (for retirees)
  - Receipt/confirmation of advance payment or deposit made for the treatment
  - Notarized letter of guarantee from the sponsor with proof of financial capacity and identification
- **Health insurance policy** (if any)
- **Hotel accommodations or proof of lodging**
- **For escort:**
  - Notarized letter from the sending medical or wellness institution assigning the foreign national to escort the patient

**IV. 9(a-4) Visa for Yachtsmen/Sailors**

*(Aliens on Board Privately-Owned Yachts and Sailboats)*

- **Notarized letter from the owner/captain indicating the following:**
  - Port or area of entry
  - Date of entry and period of stay
  - List of crew and passengers
  - Particulars of the vessel:
    - Type
    - Name
    - Registration
    - Call sign
- **Boat insurance policy**
- **Cargo manifest**
- **Character reference/shipping agent in the Philippines (if any)**

**V. 9(a-5) Visa for Filmmaking Visitors**

- **Notarized letter request addressed to the International Press Center**
- **Background of film outfit**
- **Curriculum Vitae of the filmmaker including a shortlist of work credits**
- **Synopsis/storyline of the film**
- **Itinerary of activities**
- **List of members of the crew with designations (if any)**
- **Employment certificate or contract from the film outfit**
- **List of equipment with certification from the film outfit that said equipment will be re-exported at the end of the trip in the Philippines**
- **Hotel accommodations or proof of lodging**

**VI. 9(a-6) Visa for Journalism Visitors**

- **Notarized letter request addressed to the International Press Center**
- **Background of media organization, or of contracting media organization (for freelance journalists)**
- **Curriculum Vitae of newsman/journalist, including a shortlist of work credits**

- **Copy of one published article/work of journalist**
- **Synopsis/storyline/purpose of the news**
- **Itinerary of activities**
- **List of members of the crew with designations (if any)**
- **Employment certificate or contract from the media company**
- **List of equipment with certification from the film outfit that said equipment will be re-exported at the end of the trip in the Philippines**
- **Hotel accommodations or proof of lodging**

**VII. 9(a-7) Visa for Athletic and Performing Arts Visitors**

- **Notarized letter request from the applicant's team, group, or organization**
- **Invitation letter from the organizers of the event**
- **Endorsement letter from Philippine Sports Commission, Philippine Olympic Committee, Games and Amusement Board, or a national sporting association duly recognized by the PSC/POC/GAB (for athletes)**
- **Endorsement letter from the Local Government Unit where the venue of the event is located (for performers)**
- **Contract or agreement with the organizer, including promotional materials**
- **Itinerary of activities**
- **Proof of financial means or letter of guarantee from the sponsor**
- **List of members of the crew with designations (if any)**
- **Employment certificate of members (if applicable)**
- **List of equipment with certification from the film outfit that said equipment will be re-exported at the end of the trip in the Philippines**
- **Hotel accommodations or proof of lodging**
- **For Minors (additional requirement)**
  - **Notarized letter of permission from parents/legal guardian**

**VIII. 9(a-8) Visa for Visitors with Other Purposes**

- **Proof of financial capacity** (any of the following)
  - Latest bank statement
  - payroll slip (**Lohnabrechnung**) for the preceding three (3) months
  - Employment certificate with remuneration
  - Proof of business income
  - Pension statement of the preceding three (3) months (for retirees)
  - Notarized letter of guarantee from the sponsor with proof of financial capacity and identification
- **Documents relative to the purpose of visit**
- **Hotel accommodations or proof of lodging**
- **For minors not travelling with parents/guardian (additional requirement):**
  - **Notarized letter of permission from parents/legal guardian**