



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
BOTSCHAFT DER REPUBLIK DER PHILIPPINEN  
BERLIN**



**REQUEST FOR QUOTATION**

**PROCUREMENT OF A QUALIFIED PROVIDER FOR THE INSPECTION AND  
MAINTENANCE OF THE EMBASSY'S ELECTRONIC COMPUTING  
EQUIPMENT AND RELATED ELECTRONIC DEVICES FOR CY 2025**

The Embassy of the Philippines in Berlin intends to procure a qualified provider for the inspection and maintenance of the Embassy's Electronic Computing Equipment and Related Electronic Devices for CY 2026.

In view of this, interested companies are invited to submit their quotation/offers for the following project:

Project Name:	<b>Inspection and maintenance of the Embassy's Electronic Computing Equipment and Related Electronic Devices for CY 2026</b>
Approved Budget of Contract:	<b>€838.50/month exclusive of VAT only</b>
Specifications:	<b>Please see attached Price Quotation Form</b>
Location:	<b>Luisenstrasse 16, 10117 Berlin</b>
Date of Delivery:	<b>Within 15 days from receipt of the Notice to Proceed</b>
Mode of Payment:	<b>Bank transfer</b>

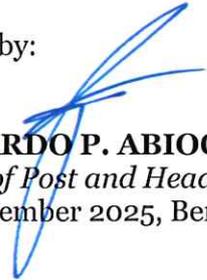
Interested companies are requested to submit their duly accomplished Price Quotation Form not later than **5:00pm of 23 Decembe 2025**, by mail at the above address or via email at **mylah.rubio@dfa.gov.ph**. Please note that quotations submitted must already include VAT and other lawful charges, such as delivery /handling fees and insurance.

The Embassy reserves the right to withdraw the proposal and to reject all quotations at any time prior to the award of the contract without incurring any liability.

For further information and/or queries, please call **+49 (0) 30 864 95 0403** or write an email to the above email address.

  
**BENJAMIN A. CELEDIO, JR.**  
*Chairperson, Bids and Awards Committee*

Noted by:

  
**GERARDO P. ABIOG**  
*Head of Post and Head of the Procuring Entity*  
23 December 2025, Berlin

QTY	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (VAT INCLUSIVE)
1		<b>Inspection and maintenance of the Embassy's Electronic Computing Equipment and Related Electronic Devices for CY 2026</b>		
			<b>ABC</b>	<b>€838.50/month exclusive of VAT only</b>

Company

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Contact Person

\_\_\_\_\_

Address

\_\_\_\_\_

Telephone No.

\_\_\_\_\_

Email

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