



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
BOTSCHAFT DER REPUBLIK DER PHILIPPINEN
BERLIN



REQUEST FOR QUOTATION

PROCUREMENT OF ONE (1) GLASS PLAQUE

The Embassy of the Philippines in Berlin intends to procure one (1) glass plaque.

In view of this, interested companies are invited to submit their quotation/offers for the following project:

Project Name:	Procurement of one (1) glass plaque with laser printing
Approved Budget of Contract:	€80.00
Specifications:	Please see attached Price Quotation Form
Location:	Luisenstrasse 16, 10117 Berlin
Date of Delivery:	Within 15 days from receipt of the Notice to Proceed
Mode of Payment:	Bank transfer

Interested companies are requested to submit their duly accomplished Price Quotation Form not later than **5:00pm of 24 November 2025**, by mail at the above address or via email at **mylah.rubio@dfa.gov.ph**. Please note that quotations submitted must already include VAT and other lawful charges, such as delivery /handling fees and insurance.

The Embassy reserves the right to withdraw the proposal and to reject all quotations at any time prior to the award of the contract without incurring any liability.

For further information and/or queries, please call **+49 (0) 30 864 95 0403** or write an email to the above email address.


GERARDO P. ABIOG
Chairperson, Bids and Awards Committee

Noted by:


IRENE SUSAN B. NATIVIDAD
Head of Post and Head of the Procuring Entity

17 November 2025, Berlin

QTY	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (VAT INCLUSIVE)
1	Pc	one (1) glass plaque with laser printing		
		XXXXXXXXXXXX		
			ABC	€80.00

Company _____

Contact Person _____

Address _____

Telephone No. _____

Email _____