



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
BOTSCHAFT DER REPUBLIK DER PHILIPPINEN  
BERLIN



**REQUEST FOR QUOTATION**

**LEASE OF VENUE**

The Embassy of the Philippines in Berlin intends to lease a venue for its Consular Outreach Mission in Hamburg on 25-26 April 2026.

In view of this, interested companies are invited to submit their quotation/offers for the following project:

Project Name:	<b>Lease of Venue for Consular Outreach</b>
Approved Budget of Contract:	<b>€ 1,100.00</b>
Specifications:	<b>Please see attached Price Quotation Form</b>
Location:	<b>Luisenstrasse 16, 10117 Berlin</b>
Date of Delivery:	<b>Within 15 days from receipt of the Notice to Proceed</b>
Mode of Payment:	<b>Bank transfer</b>

Interested companies are requested to submit their duly accomplished Price Quotation Form not later than **5:00pm of 06 March 2026**, by mail at the above address or via email at **rosemarie.ramos-blaser@dfa.gov.ph**. Please note that quotations submitted must already include VAT and other lawful charges, such as delivery /handling fees and insurance.

The Embassy reserves the right to withdraw the proposal and to reject all quotations at any time prior to the award of the contract without incurring any liability.

For further information and/or queries, please call **+49 (0) 30 864 95 0403** or write an email to the above email address.

**GERARDO P. ABIOG**  
*Chairperson, Bids and Awards Committee*

Noted by:

**MARIA TERESA T. ALMOJUELA**  
*Ambassador*

04 March 2026, Berlin

QTY	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (VAT INCLUSIVE)
1	lot	Meeting/conference room for another Consular Outreach Activity to be held on 25 and 26 April 2026 (Saturday and Sunday) for approx. 100 people, with following specifications:  60-80 square meters area 12 tables 40 chairs Wi-Fi/Internet access Sufficient power connections		EUR 1,100.00
			<b>ABC</b>	EUR 1,100.00

Company \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Email \_\_\_\_\_