

BERLIN PE
ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☐ FINAL ☐ UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
I. PERSONNEL SERVICES											
Overseas Allowance - Civilian	Berlin PE	For Embassy personnel and local hires	PS	No	-	01/2026	12/2026	GAA 2026 - Current Appropriations	47,984,642.00	-	
Lease of Official Residence (per Authority BN-8-OUA-2026 dtd 12 Jan 2026)	Berlin PE	Lease of Residence Rental amount: Euro 15,500 per month	GPPB 28-2017 / Lease of Real Property and Venue (LOV)	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	12,335,640.00	Renewal of regular or recurring services	
Private Liability + Household Contents Insurance for the Ambassador	Berlin PE	Liability and Official Residence contents Insurance	GPPB 28-2017 / Small Value Procurement (SVP)	No	LCRB	02/2026	02/2026	GAA 2026 - Current Appropriations	29,718.00	Renewal of regular or recurring services	
II. MAINTENANCE AND OTHER OPERATING EXPENSES											
TRAVELING EXPENSES											
Political Consultations	Berlin PE	- Roundtrip airfare - Daily Subsistence Allowance, exclusive of travel time, actual hotel max. of USD 420 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	375,240.00	-	
Regional Consultation Meetings	Berlin PE	- Roundtrip airfare - Daily Subsistence Allowance, exclusive of travel time, actual hotel max. of USD 420 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	150,000.00	-	
Administrative Officer Retooling Seminar	Berlin PE	- Roundtrip airfare - Daily Subsistence Allowance, exclusive of travel time, actual hotel max. of USD 420 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	150,000.00	-	
High-Level Visit	Berlin PE	- Roundtrip airfare - Daily Subsistence Allowance, exclusive of travel time, actual hotel max. of USD 420 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	370,000.00	-	
Finance Officer Retooling Seminar	Berlin PE	- Roundtrip airfare (Berlin-Jeddah-Berlin), 1 pax - Daily Subsistence Allowance, exclusive of travel time, actual hotel max. of Php8,000.00 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	150,000.00	-	
Property Officer Retooling Seminar	Berlin PE	- Roundtrip airfare (Berlin-Jeddah-Berlin), 1 pax - Daily Subsistence Allowance, exclusive of travel time, actual hotel max. of Php8,000.00 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	150,000.00	-	
Cultural Officer Retooling Seminar	Berlin PE	- Roundtrip airfare, 1 pax - Daily Subsistence Allowance, exclusive of travel time, actual hotel max. of Php8,000.00 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	150,000.00	-	
Consular Retooling Seminar	Berlin PE	- Roundtrip airfare, 1 pax - Daily Subsistence Allowance, 3-days exclusive of travel time, actual hotel max. of Php8,000.00 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	150,000.00	-	
Regional Training on Gender and Development	Berlin PE	- Roundtrip airfare, 1 pax - Daily Subsistence Allowance, 4-days exclusive of travel time, actual hotel max. of USD 420 per day	GPPB 28-2017/SVP	No	LCRB	N/A (Subject to HO Programs)	N/A	GAA 2026 - Current Appropriations	200,000.00	-	
POLITICAL DIPLOMACY											
Reception for Presentation of Credentials	Berlin PE	Lease of venue, food and other related expenses	GPPB 28-2017/SVP	No	LCRB	02/2026	03/2026	GAA 2026 - Current Appropriations	194,925.00	-	
Participation at the Munich Security Conference 2026	Berlin PE	- Daily Subsistence Allowance, 3-days exclusive of travel time, actual hotel max. of Php8,000.00 per day; Transportation expenses	GPPB 28-2017/SVP	No	LCRB	01/2026	02/2026	GAA 2026 - Current Appropriations	602,643.70	-	
Hostings for PH Official's handling economic portfolios & business contacts (RATA)	Berlin PE	Lease of venue, food and other related expenses; Various hostings of authorized officers	GPPB 28-2017/ LOW/ SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	241,000.00	-	
Civil society engagement (fora, meetings, etc.)	Berlin PE	Lease of venue, food and other related expenses; Caterings/ hostings, misc. expenses (invitations, etc.); DSA (hotel, meal, incidentals)	GPPB 28-2017/ LOW/ SVP	No	LCRB	06/2026	12/2026	GAA 2026 - Current Appropriations	120,550.00	-	

ASEAN Political & Economic Related Projects (Conferences/ Seminars/ Projects to be determined by the Berlin ASEAN Committee) (shared cost)	Berlin PE	Lease of venue, hosting, food and other related expenses; expenses of resource speakers/ consultants (honorarium/ lodging/ fares/ materials); Misc expenses	GPPB 28-2017/SVP	No	LCRB	07/2026	08/2026	GAA 2026 - Current Appropriations	100,000.00	-	
ASEAN Meetings (outside of Berlin) /ASEAN BAC Meetings/ Ambassadors event	Berlin PE	Lease of venue, food and other related expenses, Fare, DSA (hotel, meal, incidentals)	GPPB 28-2017/ LOVI SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	212,508.93	-	
Courtesy calls to State-level/ local officials/attendance to meetings/events in various States	Berlin PE	Lease of venue, food and other related expenses, Fare, DSA (hotel, meal, incidentals)	GPPB 28-2017/ LOVI SVP	No	LCRB	06/2026	12/2026	GAA 2026 - Current Appropriations	238,321.68	-	
Team Philippines Consultation Meeting/ Year-end Conference/ Planning Session	Berlin PE	Lease of venue, food and other related expenses; hosting/catering	GPPB 28-2017/ LOVI SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	51,980.12	-	
Regional Consultations of HOPs/Retooling Programs/Seminars/Workshops/ Other related travels	Berlin PE	Lease of venue, food and other related expenses, Fare, DSA (hotel, meal, incidentals)	GPPB 28-2017/ LOVI SVP	No	LCRB	08/2026	09/2026	GAA 2026 - Current Appropriations	170,600.00	-	
Attendance in cyber-security, disarmament, space, defense and other similar meetings and conferences	Berlin PE	Lease of venue, food and other related expenses, Fare, DSA (hotel, meal, incidentals)	GPPB 28-2017/ LOVI SVP	No	LCRB	As need arises	As need arises	GAA 2026 - Current Appropriations	160,003.35	-	
103rd Ostasiatisches Liebesmahl (OAV event)	Berlin PE	27-Mar Hamburg Chamber of Commerce, Travel and Accommodation	DSA	No	LCRB	03/2026	3/2026	GAA 2026 - Current Appropriations	137,700.00	-	
Maritime Forum on the West Philippine Sea Arbitral Award 10th Anniversary	Berlin PE	TBC 2nd week July Berlin Venue, food, beverage, honoraria, airfare	GPPB 28-2017/ LOVI SVP	No	LCRB	07/2026	07/2026	GAA 2026 - Current Appropriations	413,100.00	-	Possible partnership with a Stiftung or University - Invite Prof. J. Batongbacal - ITLOS
CULTURAL DIPLOMACY											
Lunch-Meeting with Dr. Elsa Clave	Berlin PE	28-Mar, Hamburg Hosting	GPPB 28-2017/SVP	No	LCRB	03/2026	3/2026	GAA 2026 - Current Appropriations	27,540.00	-	Dr. Clave is the Head Coordinator of the Philippine Studies Prc Hamburg University
2nd Anniversary of the Filipino Catholic Community in Dresden	Berlin PE	11-Apr Sankt Paulus-Dresden Travel and Accommodation	DSA	No	LCRB	03/2026	3/2026	GAA 2026 - Current Appropriations	68,850.00	-	
Donation of UN80 Commemorative Stamps and Official First Day Covers	Berlin PE	15-Apr Museum of Communication, Berlin Frame for stamp/FDC	GPPB 28-2017/SVP	No	LCRB	05/2026	5/2026	GAA 2026 - Current Appropriations	68,850.00	-	- Date to be confirmed with Dr. Andreas Hahn (Leiter Archi Philatelie, Museumsstiftung Post und Telekommunikatio
Concert of Dr. Raul Sunico	Berlin PE	4-May, Mendelssohn-Remise, Berlin Venue, food, beverage, 100-120 pax, accommodation, honoraria	GPPB 28-2017/ SVP/ LOVI/ Negotiated Procurement	No	LCRB	04/2026	05/2026	GAA 2026 - Current Appropriations	344,250.00	-	
Masterclass and Concert of Dr. Raul Sunico	Berlin PE	5-May, Hans Eisler Musikschule (TBC) Venue, food, beverage for 30-50 pax, accommodation	GPPB 28-2017/ SVP/ LOVI/ Negotiated Procurement	No	LCRB	04/2026	05/2026	GAA 2026 - Current Appropriations	206,550.00	-	
UPLIFT: with Dr. Rowena Garcia	Berlin PE	15-May Food and beverage	GPPB 28-2017/SVP	No	LCRB	04/2026	05/2026	GAA 2026 - Current Appropriations	27,460.00	-	- For heritage month, language
Spring Program: Courtesy Call of Bavarian Academy of Sciences and Humanities & Launching/Presentation of Book "Hunting for Artifacts"	Berlin PE	21-May, Sentro Rizal Food and beverage, 30-35 pax	GPPB 28-2017/SVP	No	LCRB	04/2026	05/2026	GAA 2026 - Current Appropriations	102,975.00	-	For National Heritage Month
Philippine Independence Day Celebration with Berlin FilCom	Berlin PE	13 June, Sentro Rizal Food, beverage for 40 pax, honoraria	GPPB 28-2017/SVP	No	LCRB	05/2026	06/2026	GAA 2026 - Current Appropriations	137300	-	
Rizal's Birthday - Film Showing (FDCP 3 shorts + 1 full)	Berlin PE	19 June, Sentro Rizal Food, beverage	GPPB 28-2017/SVP	No	LCRB	05/2026	06/2026	GAA 2026 - Current Appropriations	68650	-	
Philippine Food Festival @ Markthalle Neun (Streetfood Thursday)	Berlin PE	July, Berlin Truck/Venue, food, beverage	GPPB 28-2017/ LOVI SVP	No	LCRB	06/2026	07/2026	GAA 2026 - Current Appropriations	102,975.00	-	- Confirm the cost of food truck or rental of stall
Philippine Food Festival @ Mauer Park	Berlin PE	July, Berlin Truck/Venue, food, beverage	GPPB 28-2017/ LOVI SVP	No	LCRB	06/2026	07/2026	GAA 2026 - Current Appropriations	102,975.00	-	- Check if possible to tap Aureen and partner with a Filipino bak cooking show
UST Singers Alumni International Concert	Berlin PE	18-20 Oct, Berlin Venue, food and beverage	GPPB 28-2017/ SVP/ LOVI/ Negotiated Procurement	No	LCRB	09/2026	10/2026	GAA 2026 - Current Appropriations	107,208.50	-	
UPLIFT: Indigenous Peoples Celebration	Berlin PE	October, Food and beverage	GPPB 28-2017/SVP	No	LCRB	09/2026	10/2026	GAA 2026 - Current Appropriations	171,625.00	-	For National Indigenous Peoples Month - Possible topic: art of Indigenous Peoples in Mindanao
Philippine Children's Cultural Festival	Berlin PE	November, Berlin Venue, food, beverage	GPPB 28-2017/ LOVI SVP	No	LCRB	10/2026	11-2026	GAA 2026 - Current Appropriations	137,300.00	-	Book readings and Filipino food - For National Children's Month and Philippine Book Developmer
Philippine Film Festival (PH Filmfest) in Hamburg	Berlin PE	November, Hamburg Venue, food, beverage	GPPB 28-2017/ LOVI SVP	No	LCRB	10/2026	11-2026	GAA 2026 - Current Appropriations	343,250.00	-	
Philippine Film Festival (PH Filmfest) in Berlin	Berlin PE	November, Sentro Rizal, PE or Theater in Kudamm Venue, food, beverage	GPPB 28-2017/ LOVI SVP	No	LCRB	10/2026	11-2026	GAA 2026 - Current Appropriations	343,250.00	-	-one day event, (morning) short films, (afternoon) main feat
Rizal Day	Berlin PE	30 Dec, Sentro Rizal Food and Beverage	GPPB 28-2017/SVP	No	LCRB	10/2026	11-2026	GAA 2026 - Current Appropriations	68,650.00	-	
PH Independence Day - celebration with FilCom across Germany	Berlin PE	Fare, DSA, food and other related expenses	DSA	No	LCRB	05/2026	06/2026	GAA 2026 - Current Appropriations	162,700.00	-	
Cultural Outreach/Filipino Community events in various cities in Germany	Berlin PE	Fare, DSA, food and other related expenses	DSA	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	300,000.00	-	
Filipino Community Fiesta / Filcom Milestone Celebration in Northern Germany (Hamburg, Kiel, Rostock):	Berlin PE	Fare, DSA, food and other related expenses	DSA	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	150,000.00	-	
Attendance to National day Celebrations of PCG Frankfurt and Philippine Honorary Consulates	Berlin PE	Fare, DSA, food and other related expenses	DSA	No	LCRB	05/2026	06/2026	GAA 2026 - Current Appropriations	150,000.00	-	
Filipino Language and Culture Workshops	Berlin PE	Lease of venue, food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	07/2026	08-2026	GAA 2026 - Current Appropriations	80,000.00	-	
PUBLIC DIPLOMACY											
World Water Day (22nd) Fieldrip at the Futurium, Deep Dive Fieldtrip at Futurium	Berlin PE	22-Mar, Futurium, Berlin Food and Beverage, 40 pax	GPPB 28-2017/ LOVI SVP	No	LCRB	02/2026	03/2026	GAA 2026 - Current Appropriations	41,190.00	-	
UPLIFT: Forum on Women and Children	Berlin PE	28-Mar, Hamburg Venue, Travel and Accommodation, 50-80 pax	GPPB 28-2017/ LOVI SVP	No	LCRB	02/2026	03/2026	GAA 2026 - Current Appropriations	102,975.00	-	possible cultural academic exchange
Ube Festival	Berlin PE	20-21 June, Cologne Travel and Accommodation	DSA	No	LCRB	05/2026	06/2026	GAA 2026 - Current Appropriations	68,650.00	-	
FilCom PID Celebration in Hamburg	Berlin PE	27-Jun, Hamburg Travel and accommodation / Co-funding for activities	GPPB 28-2017/ LOVI SVP	No	LCRB	05/2026	06/2026	GAA 2026 - Current Appropriations	274,600.00	-	

Philippine Independence Day Celebration	Berlin PE	1 July/17 July, Futurium, Berlin Venue, food, beverage, accommodation, honoraria, 120 pax	GPPB 28-2017/ LOVI SVP	No	LCRB	03/2026	07/2026	GAA 2026 - Current Appropriations	1,098,400.00	-	
ASEAN Day Commemoration	Berlin PE	08 Aug Venue, food and beverage	GPPB 28-2017/ LOVI SVP	No	LCRB	07/2026	08/2026	GAA 2026 - Current Appropriations	274,600.00	-	
FiCom Pinoy Palao	Berlin PE	August, Berlin Food and beverage	GPPB 28-2017/SVP	No	LCRB	07/2026	08/2026	GAA 2026 - Current Appropriations	34,325.00	-	
Carbo Loading for Philippine Contingent to the BMW Marathon	Berlin PE	September, Sentro Rizal Food and beverage, 50 pax	GPPB 28-2017/SVP	No	LCRB	08/2026	09/2026	GAA 2026 - Current Appropriations	171,625.00	-	
FFONG 4th Philippine Day & Fiesta	Berlin PE	5-Sep Hamburg Venue, food, and travel expenses, 50 pax	GPPB 28-2017/ LOVI SVP	No	LCRB	08/2026	09/2026	GAA 2026 - Current Appropriations	20,595.00	-	
UPLIFT: MANAMo Event	Berlin PE	September, Berlin/Hamburg Venue, food, beverage, honoraria	GPPB 28-2017/ LOVI SVP	No	LCRB	08/2026	09/2026	GAA 2026 - Current Appropriations	137,300.00	-	
Philippine Christmas Festival	Berlin PE	December Berlin Venue, food, beverage	GPPB 28-2017/ LOVI SVP	No	LCRB	11/2026	12/2026	GAA 2026 - Current Appropriations	137,300.00	-	Parcel-making
Migration Forum (with DMW)	Berlin PE	18 Dec, Sentro Rizal Food and Beverage	GPPB 28-2017/SVP	No		11/2026	12/2026	GAA 2026 - Current Appropriations	102,975.00	-	For International Migrants Day (18 Dec) and Month of Overseas Filipinos - Possible with Prof. Dr. Ariel Hernandez
ECONOMIC DIPLOMACY											
Amba hosting for Senator Legarda + Green Investors at the sidelines of Berlin Climate Mobility Forum	Berlin PE	June, Hamburg	GPPB 28-2017/SVP	No	LCRB	05/2026	06/2026	GAA 2026 - Current Appropriations	68,650.00	-	
Hamburg Sustainability Conference (HSC)	Berlin PE	29-30 June, Hamburg Travel and Accommodation	DSA	No	LCRB	05/2026	06/2026	GAA 2026 - Current Appropriations	205,950.00	-	
Bremen StiftungFest / similar events	Berlin PE	Lease of venue, fare, DSA, honoraria, food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	01/2026	02/2026	GAA 2026 - Current Appropriations	83,947.71	-	
Business Meetings / Dialogues with IHKs and other organizations / government entities / stakeholders	Berlin PE	Lease of venue, fare, DSA, honoraria, food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	439,750.84	-	
Attendance in Trade Fairs/ Meetings/ Events in Germany (Ambiente, ITB, Biofach, Hannover Fair, Agritechnica, Frankfurt Book Fair, etc.)	Berlin PE	Lease of venue, fare, DSA, honoraria, food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	303,000.00	-	
Philippine Economic Briefing / Similar Briefings / Activities (within Germany)	Berlin PE	Lease of venue, fare, DSA, honoraria, food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	171,404.06	-	
Other Economic Diplomacy Activities for Germany	Berlin PE	Lease of venue, fare, DSA, honoraria, food and other related expenses - Political, Cultural, Economic	GPPB 28-2017/ LOVI SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	300,000.00	-	Update: Visit of DTI USec. Allan Gepty for PH-EU Joint Eco Meeting, 22-23 JUNE 2026
CONSULAR											
UPLIFT: Conversation with Filipino Chaplains in Europe	Berlin PE	17-Apr, Sentro Rizal Food and beverage, 25 pax	GPPB 28-2017/SVP	No	LCRB	03/2026	07/2026	GAA 2026 - Current Appropriations	205,950.00	-	
Consular Outreach Programs (Including OVS Outreach and info programs) 1st Consular Outreach Mission in Hamburg	Berlin PE	25-26 April, Hamburg Venue, Travel and Accommodation	GPPB 28-2017/ LOV	No	LCRB	03/2026	04/2026	GAA 2026 - Current Appropriations	336,385.00	-	
Consular Outreach Programs (Including OVS Outreach and info programs) Consular Outreach Mission in Dresden	Berlin PE	16-17 May or Q3, Dresden Venue, travel and accommodation	GPPB 28-2017/ LOV	No	LCRB	04/2026	05/2026	GAA 2026 - Current Appropriations	164,760.00	-	
Consular Outreach Programs (Including OVS Outreach and info programs) Consular Outreach Mission in Hannover	Berlin PE	29-30 August, Hannover Venue, travel and accommodation	GPPB 28-2017/ LOV	No	LCRB	07/2026	09/2026	GAA 2026 - Current Appropriations	164,760.00	-	
Consular Outreach Programs (Including OVS Outreach and info programs) 2nd Consular Outreach Mission in Hamburg	Berlin PE	24-25 Oct, Hamburg Venue, Travel and Accommodation	GPPB 28-2017/ LOV	No	LCRB	09/2026	10/2026	GAA 2026 - Current Appropriations	336,385.00	-	
Visit and Consultations with the Candidates for Philippine Honorary Consulate Officers	Berlin PE	Lease of venue, fare, DSA, food and other related expenses	GPPB 28-2017/SVP	No	LCRB	10/2026	11/2026	GAA 2026 - Current Appropriations	188,882.55	-	
Meetings with Filipino Community	Berlin PE	Lease of venue, fare, DSA, food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	As need arises	As need arises	GAA 2026 - Current Appropriations	55,678.00	-	
Hospital/Jail Visits	Berlin PE	Fare, DSA, food and other related expenses	DSA	No	LCRB	As need arises	As need arises	GAA 2026 - Current Appropriations	107,524.00	-	As the need arises and upon receipt of authority and funding from Department (Chargeable to ATN Fund)
GENDER AND DEVELOPMENT											
Anti-VAWC Celebration and related events Anti-VAWC Activity (18-Day Campaign against VAW)	Berlin PE	November, Sentro Rizal Food and Beverage	GPPB 28-2017/SVP	No	LCRB	10/2026	11/2026	GAA 2026 - Current Appropriations	205,950.00	-	Proposed Activities - Paint and Sip, an afternoon of arts and crafts, music and drinks
Women's Month Celebration and related events	Berlin PE	Lease of venue, food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	02/2026	03/2026	GAA 2026 - Current Appropriations	80,000.00	-	
Other GAD Related Activities and Expenses	Berlin PE	Lease of venue, food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	150,000.00	-	
TRAINING AND SCHOLARSHIP EXPENSES											
Team Building Activities Embassy Teambuilding	Berlin PE	August Venue, food and beverage	GPPB 28-2017/ LOVI SVP	No	LCRB	06/2026	8/2026	GAA 2026 - Current Appropriations	343,250.00	-	
PE Year-End Activity	Berlin PE	December, Sentro Rizal Food and Beverage	GPPB 28-2017/SVP	No	LCRB	11/2026	12/2026	GAA 2026 - Current Appropriations	343,250.00	-	
Language Training Course	Berlin PE	Course Fees, and other related expenses	GPPB 28-2017/SVP	No	LCRB	03/2026	08/2026	GAA 2026 - Current Appropriations	151,030.00	-	
GAD Seminars/Trainings and Other Activities	Berlin PE	Lease of Venue (with facilitator), food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	07/2026; 10/2026; 12/2026	07/2026, 10/2026; 12/2026	GAA 2026 - Current Appropriations	150,000.00	-	
Seminars/Trainings and Other Activities	Berlin PE	Lease of Venue (with facilitator), food and other related expenses	GPPB 28-2017/ LOVI SVP	No	LCRB	12/2026	12/2026	GAA 2026 - Current Appropriations	150,000.00	-	
Honoraria of Resource Persons for political or economic fora or seminars	Berlin PE	Honoraria	GPPB 28-2017/SVP	No	-	As need arises	As need arises	GAA 2026 - Current Appropriations	64,975.00	-	
SUPPLIES AND MATERIALS EXPENSES											

ICT Office Supplies and Materials	Berlin PE	Part A of APP-CSE	GPPB 28-2017/ SVP	No	LCRB	03/2026, 06/2026, 09/2026, 12/2026	03/2026, 06/2026, 09/2026, 12/2026	GAA 2026 - Current Appropriations	97,462.50	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Office Supplies and Materials	Berlin PE	Part A of APP-CSE	GPPB 28-2017/ SVP	No	LCRB	03/2026, 06/2026, 09/2026, 12/2026	03/2026, 06/2026, 09/2026, 12/2026	GAA 2026 - Current Appropriations	519,800.00	LCA and LCCA	
Other Supplies and Materials (e.g. cleaning/ disinfection supplies, etc.)	Berlin PE	Other Supplies and Materials (e.g. cleaning/ disinfection supplies, etc.)	GPPB 28-2017/ SVP	No	LCRB	03/2026, 06/2026, 09/2026, 12/2026	03/2026, 06/2026, 09/2026, 12/2026	GAA 2026 - Current Appropriations	332,800.00	LCA and LCCA	
Semi-Expendable Expenses - Office Equipment	Berlin PE	Semi-Expendable Expenses - Office Equipment	GPPB 28-2017/ SVP	No	LCRB	03/2026, 06/2026, 09/2026, 12/2026	03/2026, 06/2026, 09/2026, 12/2026	GAA 2026 - Current Appropriations	162,437.50	LCA and LCCA	
Semi-Expendable Expenses - ICT Equipment	Berlin PE	Part B of APP-CSE	GPPB 28-2017/ SVP	No	LCRB	03/2026, 06/2026, 09/2026, 12/2026	03/2026, 06/2026, 09/2026, 12/2026	GAA 2026 - Current Appropriations	107,208.75	LCA and LCCA	
Semi-Expendable Expenses - Furniture & Fixtures	Berlin PE	Part A of APP-CSE, Ordinary/ Regular Office Supplies & Equipment (Sec. 52.1.b)	GPPB 28-2017/ SVP	No	LCRB	03/2026, 06/2026, 09/2026, 12/2026	03/2026, 06/2026, 09/2026, 12/2026	GAA 2026 - Current Appropriations	97,462.50	LCA and LCCA	
Semi-Expendable Expenses - Books	Berlin PE	Semi-Expendable Expenses - Books	GPPB 28-2017/ SVP	No	LCRB	03/2026, 06/2026, 09/2026, 12/2026	03/2026, 06/2026, 09/2026, 12/2026	GAA 2026 - Current Appropriations	51,980.00	LCA and LCCA	
Semi-Expendable Expenses - Books	Berlin PE	Semi-Expendable Expenses - Books	GPPB 28-2017/ SVP	No	LCRB	03/2026	12/2026	GAA 2026 - Current Appropriations	2,000.00	LCA and LCCA	
Semi-Expendable Expenses - Other Supplies and Materials Expenses	Berlin PE	Part A of APP-CSE, Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	GPPB 28-2017/ SVP	No	LCRB	03/2026, 06/2026, 09/2026, 12/2026	03/2026, 06/2026, 09/2026, 12/2026	GAA 2026 - Current Appropriations	129,950.00	LCA and LCCA	
Fuel, oil and Lubricant Expenses	Berlin PE	4 official vehicles	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	909,650.00	-	
UTILITY EXPENSES											
Water Expenses	Berlin PE	Water Supply	Renewal of Contract per Appendix 21 (WETI)	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	178,681.25	-	Additional 10% Contingency
Electricity Expenses	Berlin PE	Electric Supply	Renewal of Contract per Appendix 21 (WETI)	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	1,072,087.50	-	Additional 10% Contingency
Heating Expenses	Berlin PE	Heating	Renewal of Contract per Appendix 21 (WETI)	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	1,091,580.00	-	
COMMUNICATION SERVICES											
Mailing/ postage charges	Berlin PE	Mailing/ postage charges	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	97,462.50	-	
Postage and Courier Services	Berlin PE	Diplomatic Pouch	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	584,775.00	-	
Mobile	Berlin PE	Mobile phone lines -AEP -DHM -ATN Phone -Consular/Emergency hotline	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	409,860.00	Renewal of regular or recurring services	
Landline	Berlin PE	Telephone line subscription - Landline/ Fax (VOIP) Plan	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	260,820.00	Renewal of regular or recurring services	Update: Upgrade of Berlin PE telephone system with Deut Telekom chargeable to DFA BFP FY 2025 CA in the amount of 352,477.04; Augmentation of funds in the amount of PHP 302, requested on 03 July 2026
Internet Subscription Expenses	Berlin PE	Internet Services (Internet Web-hosting Subscription (1 & 1 IONOS)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	74,520.00	Renewal of regular or recurring services	
Internet line subscription (fiber optic connection)	Berlin PE	Internet line subscription (fiber optic connection)	Renewal of Contract per Appendix 21 (WETI)	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	782,460.00	Renewal of regular or recurring services	
Special pouch charges related to admin, consular, cultural, economic and political programs/projects/ activities of Post	Berlin PE	Special pouch charges related to admin, consular, cultural, economic and political programs/projects/ activities of Post	Renewal of Contract per Appendix 21 (WETI)	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	97,462.50	Renewal of regular or recurring services	
Cable, Satellite, Telegraph and Radio Expenses	Berlin PE	Cable, Satellite, Telegraph and Radio Expenses	Renewal of Contract per Appendix 21 (WETI)	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	350,000.00	Renewal of regular or recurring services	
PROFESSIONAL SERVICES											
Other Professional Services	Berlin PE	MARJORIE R. HAHNELT Administrative Assistant, Alternate Translator (US\$3,900.00 mo.) Estimated Overtime Pay (30hrs.)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	2,839,080.00	Renewal of regular or recurring services	
Other Professional Services	Berlin PE	VIETO PILAPIL Alternate Driver, GUM Monthly Salary (US\$3,600.00/mo.) Estimated Overtime Pay (30hrs.)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	2,620,308.00	Renewal of regular or recurring services	
Other Professional Services	Berlin PE	XXX Translator, Interpreter and Writer (TIW) Monthly Salary (US\$2,952.00/mo.) Estimated Overtime Pay (30hrs.)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	2,090,016.00	Renewal of regular or recurring services	
Other Professional Services	Berlin PE	XXX Translator, Interpreter and Writer (TIW) Monthly Salary (US\$2,952.00/mo.) Estimated Overtime Pay (30hrs.)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	2,090,016.00	Renewal of regular or recurring services	
Other Professional Services	Berlin PE	XXX Confidential and Coterminal Local Hire (CCLH) Monthly Salary (US\$2,732.00 /mo.)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	1,964,256.00	Renewal of regular or recurring services	
Other Professional Services	Berlin PE	Contingency	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	300,000.00	Renewal of regular or recurring services	

Other Professional Services	Berlin PE	Renovation of Berlin PE Sentro Rizal, property improvements and space optimization (removal of courtyard stairs, installation of retractable roof, safety improvements)	GPPB 28-2017/ Negotiated Procurement - HTC	No	HRRB	07/2026	12/2026	GAA 2026 - Current Appropriations	295,195.00	Design-and-Build Scheme for Infrastructure Projects	Update: Requested funds from DFA BFP FY 2026, 03 July 20 amount of PHP 9,756,113.38 contingent upon a generally posi of feasibility study planning and regulatory review quoted at 170,227.36
Hiring of Professionals	Berlin PE	Consultancy Services - Others (to assist Post in various decision-making/ policy recommendation)	GPPB 28-2017/ Negotiated Procurement - HTC	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	300,000.00	-	
Hiring of Professionals	Berlin PE	Consultancy Services - Technical Consultancy	GPPB 28-2017/ Negotiated Procurement - HTC	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	300,000.00	-	
Hiring of Professionals	Berlin PE	Other Professional Services - additional staff/ PTP as need arises	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	300,000.00	-	
GENERAL SERVICES											
Environment/Sanitary Services	Berlin PE	Environment/ Sanitary services - garbage disposal - residual waste, bio, recycling & street cleaning	GPPB 28-2017/ SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	399,116.01	Renewal of regular or recurring services	
Janitorial Services	Berlin PE	Procurement of Janitorial Services	GPPB 28-2017/ Competitive Bidding	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	5,847,750.00	Renewal of regular or recurring services	Additional 10% Contingency
Security Services	Berlin PE	Procurement of Security Services; extension of hours due to events	GPPB 28-2017/ Competitive Bidding	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	5,925,720.00	Renewal of regular or recurring services	Additional 10% Contingency
General ICT Services	Berlin PE	General ICT Services	GPPB 28-2017/ SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	701,730.00	Renewal of regular or recurring services	
Building Administrator	Berlin PE	Building Administrator	GPPB 28-2017/ SVP	No	LCRB	07/2026 - 12/2026	07/2026 - 12/2026	GAA 2026 - Current Appropriations	800,000.00	Renewal of regular or recurring services	
Disposal of unused properties and Embassy records	Berlin PE	Disposal of unused properties and Embassy records	GPPB 28-2017/ SVP	No	LCRB	As need arises	As need arises	GAA 2026 - Current Appropriations	35,199.00	Renewal of regular or recurring services	
Other General Services	Berlin PE	Maintenance	GPPB 28-2017/ SVP	No	LCRB	01/2026	12/2026	GAA 2026 - Current Appropriations	1,169,550.00	Renewal of regular or recurring services	
REPAIR AND MAINTENANCE - BUILDINGS AND OTHER STRUCTURES											
Repair & Maintenance Services - Building (2 Elevators)	Berlin PE	Repair & Maintenance Services - Building (2 Elevators)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	01/2026	GAA 2026 - Current Appropriations	714,725.00	Renewal of regular or recurring services	
Repair & Maintenance Services - Building (Heating & Cooling System)	Berlin PE	Repair & Maintenance Services - Building (Heating & Cooling System)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	01/2026	GAA 2026 - Current Appropriations	324,875.00	Renewal of regular or recurring services	
Repair & Maintenance Services - Building (Technical/ Electrical Installations)	Berlin PE	Repair & Maintenance Services - Building (Technical/ Electrical Installations)	GPPB 28-2017/ Direct Contracting	No	HRRB	11/2026	11/2026	GAA 2026 - Current Appropriations	422,337.50	Renewal of regular or recurring services	
Repair & Maintenance Services - Building (House alarm system/ Heat & smoke vent)	Berlin PE	Repair & Maintenance Services - Building (House alarm system/ Heat & smoke vent)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	01/2026	GAA 2026 - Current Appropriations	259,900.00	Renewal of regular or recurring services	
Repair & Maintenance Services - Building (Parking/Garage)	Berlin PE	Repair & Maintenance Services - Building (Parking/Garage)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	97,462.50	Renewal of regular or recurring services	
Repair & Maintenance Services - Building (Others)	Berlin PE	Repair & Maintenance Services - Building (Others)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	623,760.00	Renewal of regular or recurring services	
Repair & Maintenance Services - Building (Others)	Berlin PE	Repair/ repainting of building facade and selected areas in the chancery	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	2,406,167.00	Renewal of regular or recurring services	
REPAIR AND MAINTENANCE - MACHINERY AND EQUIPMENT											
R&M - Office Equipment	Berlin PE	Air conditioners, photocopier, electrotechnical system, and other office equipment	GPPB 28-2017/ Direct Contracting	No	HRRB	As need arises	As need arises	GAA 2026 - Current Appropriations	62,100.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	
Repair & Maintenance Services - ICT Equipment	Berlin PE	Repair & Maintenance Services - ICT Equipment	GPPB 28-2017/ Direct Contracting	No	HRRB	As need arises	As need arises	GAA 2026 - Current Appropriations	64,975.00	LCA and LCCA	
Repair & Maintenance Services - Communication Equipment	Berlin PE	Repair & Maintenance Services - Communication Equipment	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	292,387.50	LCA and LCCA	
Repair & Maintenance Services - Security Equipment	Berlin PE	Repair & Maintenance Services - Security Equipment	GPPB 28-2017/ Direct Contracting	No	HRRB	As need arises	As need arises	GAA 2026 - Current Appropriations	162,437.50	LCA and LCCA	
REPAIR AND MAINTENANCE - TRANSPORTATION EQUIPMENT											
R & M - Motor Vehicle	Berlin PE	4 official vehicles - regular maintenance of Embassy cars, unexpected repairs, change tires, car washing and other maintenance work	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026	12/2026	GAA 2026 - Current Appropriations	519,800.00	LCA and LCCA	
R&M - FURNITURE AND FIXTURES											
Repair & Maintenance Services - Deep Cleaning and Oiling of Embassy Parquet	Berlin PE	Repair & Maintenance Services - Deep Cleaning and Oiling of Embassy Parquet	GPPB 28-2017/ SVP	No	LCRB	07/2026- 08/2026	07/2026- 08/2026	GAA 2026 - Current Appropriations	324,875.00	LCA and LCCA	
Repair & Maintenance Services - Furniture & Fixtures - Cleaning of Chairs	Berlin PE	Repair & Maintenance Services - Furniture & Fixtures - Cleaning of Chairs	GPPB 28-2017/ SVP	No	LCRB	07/2026- 08/2026	07/2026- 08/2026	GAA 2026 - Current Appropriations	259,900.00	LCA and LCCA	
Repair & Maintenance Services - Furniture & Fixtures	Berlin PE	Repair & Maintenance Services - Furniture & Fixtures	GPPB 28-2017/ SVP	No	LCRB	As need arises	As need arises	GAA 2026 - Current Appropriations	62,100.00	LCA and LCCA	
TAXES, INSURANCE PREMIUMS AND OTHER FEES											
Taxes, Duties and Licenses	Berlin PE	renewal of car registrations and ID of liaison officer (for airport courtesies)	GPPB 28-2017/ Direct Contracting	No	HRRB	01/2026- 05/2026	01/2026- 05/2026	GAA 2026 - Current Appropriations	20,000.00	Renewal of regular or recurring services	
Comprehensive Insurance of Embassy Vehicles	Berlin PE	4 Official Vehicles	GPPB 28-2017/ SVP	No	LCRB	01/2026- 05/2026	01/2026- 05/2026	GAA 2026 - Current Appropriations	974,625.00	Renewal of regular or recurring services	

Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
-											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
-											

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: -
Total Amount of CSEs to be purchased from PS-DBM: -
Total Amount of Estimated Budget: PHP 131,548,347.65

Prepared by:

Orig. signed)
ROSEMARIE S. RAMOS-BLASER
Property Officer
Signature over Printed Name
Position/Designation
Bids and Awards Committee Secretariat
Date : 17 July 2026

Recommended by:
By the Authority of the Bids and Awards
Committee:
Orig. signed
GERARDO P. ABIOG
Deputy Head of Mission
Signature over Printed Name
Position/Designation
Bids and Awards Committee Chairperson
Date : _____

Approved by:
Orig. signed
MARIA TERESA T. ALMOJUELA
Ambassador
Signature over Printed Name
Position/Designation
Head of the Procuring Entity
Date : _____