



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
BOTSCHAFT DER REPUBLIK DER PHILIPPINEN
BERLIN



REQUEST FOR QUOTATION
(Ref BN-RFQ-2026-72)

PRINTING OF EMBASSY OFFICIAL LETTERHEAD

The Embassy of the Philippines in Berlin invites all interested and qualified service providers to submit a quotation for the following procurement project:

Project Name:	Printing of Embassy official letterhead
Approved Budget of Contract (ABC):	EUR 100.00
Specifications:	Please see attached Price Quotation Form
Location:	Luisenstrasse 16, 10117 Berlin
Date of Delivery:	Within 15 days from receipt of the Notice to Proceed
Mode of Payment:	Bank transfer

Interested companies are requested to submit their duly accomplished Price Quotation Form not later than **5:00pm of 11 September 2026**, by mail at the above address or via email at **rosemarie.ramos-blaser@dfa.gov.ph**. Please note that quotations submitted must already include VAT and other lawful charges, such as delivery /handling fees and insurance.

The Embassy reserves the right to withdraw the proposal and to reject all quotations at any time prior to the award of the contract without incurring any liability.

For further information and/or queries, please call **+49 (0) 30 864 95 0403** or write an email to the above email address.

10 September 2026, Berlin

PRICE QUOTATION FORM

QTY	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (VAT INCLUSIVE)
1	lot	Printing of Embassy official letterhead, A4, 3,000 pcs		EUR 100.00
		nothing follows		
			ABC	EUR 100.00

Company

Contact Person

Address

Telephone No.

Email